



2024 ICOM UK Annual General Meeting (AGM)
Friday 5 July 2024, 12:00 – 14:00

MINUTES

Trustees: Christian Baars (Co-Chair); Maria Blyzinsky; Hannah Crowdy; Duncan Dornan; Abeer Eladany (Treasurer); Huaiyuan Ren; Nick Marchand (Co-Chair); Claire Messenger (Secretary & minutes); Arran Rees; Nerys Rudder.
Kate Arthurs (Strategic Director); Katie Hardgrave (Membership and Administration Manager)

Apologies: Liz Johnson.

In Attendance: Dana Andrew; Loukia Drosopoulou; Mireille Galinou; Malissa Geersing; Sarah Guzman; Georgiana Hone; Caitlin Jamison; Anastasiia Manuliak; Freda Matassa; Jennifer McHugh; Gordon McKenna; Natalie Patel; Jayne Pierce; Gül Pulhan; Morven Rodger; Lina G Tahan; Naomi Tarrant; Mimi Waitzman.

AGM Business

Christian Baars (CB), formally opened the AGM with a welcome to all attendees.

Agenda item	Discussion and outcome
1. Establishment of Quorum, and Declaration of Interests	Claire Messenger (CM), confirmed the presence of a quorum - at least five members present - therefore, the meeting was duly constituted. CM reminded all members that it is necessary to declare any conflicts of interest. No declarations of conflicts of interest were made.
2. Matters Arising and Approval of Minutes from 2023 AGM	There were no matters arising, so the meeting moved on to the approval of the minutes. The minutes of the previous Annual General Meeting held on Friday 16 June 2023 were circulated to all members prior to this meeting. There were no corrections or amendments, so CM called a motion to approve the minutes of the previous meeting. Proposed: Abeer Eladany Seconded: Hannah Crowdy The minutes of the 2023 AGM were approved as an accurate and fair representation of the meeting, and will be entered into the official record.

<p>3. Co-Chair's Report, Strategic Plan and Forward Plan</p>	<p>CB took the opportunity to thank Dana Andrew and Louise Bevan for ten years of service to ICOM UK in the roles of Director and Membership Administrator.</p> <p>Thanks went out to the new administration team, Kate Arthurs, Interim Strategic Director, Katie Hardgrave, Membership and Administration Manager, and Jemma Jarman, Communications Assistant.</p> <p>ICOM UK new strategy, is closely linked to ICOM's global mission and covers three connecting areas - ICOM programmes, offering value to ICOM UK members, and managing ICOM's interests.</p> <p>Thanks were given to ICOM UK's membership for taking part in the recent survey. Results show at least 75% of respondents see our new strategy as fitting well with their own goals and priorities, including the programme focus on heritage protection, decolonisation and environmental sustainability.</p> <p>The strategy covers the period of 2025-2030.</p> <p>Moving forward, the Trustees will</p> <ol style="list-style-type: none"> 1. develop programmes and activities (which will include input from the members' survey). 2. explore and develop our sector partnerships. 3. complete a set of tasks related to governance and finance allowing the organisation to operate smoothly. 4. Refresh our communications to flow from the strategy and to respond to members' priorities. <p>Finally, thanks were given to our outgoing trustee, Jane Knowles, and to Jane Henderson, co-opted Wales representative.</p>
<p>4. ICOM UK Board Trustees – voting for candidates. Voting closes half an hour after the start of the AGM (at 12:30)</p>	<p>CM reminded attendees that the link to vote for trustee candidates was still open until 12:30.</p> <p>Candidates standing for election or re-election:- Co-Chair (2nd Term): Christian Baars Wales representative: Diane Gwilt Students & Emerging Professionals Representative (2nd Term): Huaiyuan Ren Overseas Territories representative: Jayne Pierce (née Dunn) Natalie Urquhart</p>

5. Annual Accounts 2022/23	Abeer Eladany (AE) presented the Annual Report and Accounts, which have been examined independently by accountants, Counterculture, who reported that the accounts were kept as required by the 2006 Charities Act, the statements do accord with the records, the account complies with accounting requirements, and the statements comply with financial reporting standards.
6. Appointment of Auditors for the 2023/24 Accounts	AE proposed to appointment Counterculture again as ICOM UK auditors for the 2023/24 accounts. The appointment of our auditors must be approved by members through a simple majority of votes. Proposed: Maria Blyzinsky Seconded: Mimi Waitzman The motion was passed and Counterculture were approved as ICOM UK auditors for the 2023/24 accounts.
7. Membership Update	CB highlighted another increase membership by more than 600, most of which was driven by increases in individual and student memberships. ICOM UK are proposing an increase in fees for the next membership year. Fees have not increased since 2018, and our costs have substantially increased together with our growing ambition this year. Feedback from our recent membership survey has given an indication of how the fee increase may be structured.
8. Bursaries Update	A new bursaries strategy will be created as part of the overall strategy 2025-2023 and budget 2023/4 and published over the summer, before the start of the new membership year in October. Increased membership fees (see above) will partly pay for an improved bursaries offer.
9. General questions from members	General questions were received from members. Georgiana Hone (GH) asked what the membership fee increases might be. CB replied this will be discussed over the coming months as part of the draft budget for next financial year. Mimi Waitzman (MW) asked if individual membership fees could be linked to income as fees can be a barrier to joining. CB replied that the membership fees

	<p>structure is tied to ICOM and there is currently no option for this but it is something we can discuss.</p> <p>MW thanked the board for the regular news updates. GH welcomed ICOM UK weekly emails which she passes to her colleagues.</p>
Comfort break	
10. Results of the Trustee positions vote	<p>CM announced that the votes cast in the trustees' ballot have been counted and verified, and the following candidates were duly elected/re-elected:</p> <p>Co-Chair [Christian Baars] Wales Representative [Diane Gwilt] Students and Emerging Professionals Representative [Huaiyuan Ren] Overseas Territories Representative [Natalie Urquhart] Congratulations were given to all elected candidates.</p>
11. AGM formally closes	CB formally closed the meeting

The ICOM UK AGM was followed by two presentations:-

Museum Guide to Decolonisation – focus on Ukraine: Anastasiia Manuliak, Ukrainian Institute

Safeguarding and Rescuing Archaeological Assets of Turkey (SARAT): Gül Pulhan, British Institute at Ankara