

**Meeting date, time and place:**

ICOM UK 2022 AGM

Thursday 1 September 2022, 17:00 – 18:30 UK time

Online (Zoom Meeting)

**Present:**

44 members recorded as being online for all or part of the meeting.

Christian Baars (Chair of the meeting), Catherine McDermott, Nigel Sadler, Hannah Crowdy, Arran Rees, Elena Perez-Alvaro, Jane Knowles, Huaiyuan (Robert) Ren, Jilly Burns, Shahnila Shafiq, Vassiliki Tzanakou, Michael Pye, Mimi Waitzman, Aija Pince, Pip Diment, Stephen Stead, Christiana Kazakou, Duncan Dornan, Sarah Posey, Jaques Schumacher, Janet Vitmayer, Fiona Macalister, Helena Cox, Lina Tahan, Sarah Staniforth, Vicky Z, Naomi Tarrant, Steve Slack, Emile Mardacny, Nan Xia, Hsiao-Chiang Wang, Alice Lobb, Iris Jee, Xiaofan Xu, Maria Blyzinsky, Joe Gluza, Gina Koutsika, Abeer Eladany, Han Jiang, Ann Jones, Petra Freimund, Dana Andrew (minutes).

**Apologies (sent apologies or registered but didn't attend):**

Alfredo Cramerotti, Louise Bevan, Edmund Connolly, Claire Messenger, Nick Marchand, Takamitsu Jimura, Florence Hayward, Gilbey Lund, Leslie Primo, Pierre D'Alancaisez, Stephanie de Roemer, Abeer Eladany, Pedro Gaspar, Elena Guena, Carol Warner, Oluwatoyin Sogbesan, Marina Herriges, Louise Siddons, Jonathan Santa Maria Bouquet, Kay Gladstone, Masami Yamada, Gordon McKenna, Rhea Evers, Yosif Yosifov, Annabelle Campbell, Sorcha Ni Foghluda, Thereza Wells, Giovanna Vitelli, Nello Pasquini, Liz Hide, Anita Cea, Evdoxia Baniotopoulou.

<b>Agenda topic</b>	<b>Discussion and outcome</b>	<b>Follow up action/ person responsible timeframe</b>
Minutes of the last meeting	<p>The draft minutes from the 2021 ICOM UK AGM were approved as true and accurate.</p> <p>Moved: Pip Diment Seconded: Aija Pince</p>	<p>Dana Andrew (DA) will finalise the 2021 AGM minutes and upload them to the ICOM UK website by 30 Sept 2022.</p>

<p>Co-Chair's Report and 2022-23 Forward Plan</p>	<p>Christian Baars (CB) gave a brief overview of the items included in the <a href="#">Co-Chairs Report and Forward Plan</a>, including:</p> <p><u>Co-Chairs Report</u></p> <ul style="list-style-type: none"> <li>- Tonya Nelson stepping down as Chair</li> <li>- new ICOM UK website launched on time and on budget on IMD2022</li> <li>- contributed to ICOM reviews (internal review, museum definition etc.)</li> <li>- membership numbers have recovered well following a dip during Covid pandemic</li> <li>- 2022 Working Internationally Conference (7-8 April 2022) with a Welsh focus in an international context. Session on Ukraine was added in quite late.</li> <li>- series of three workshops in partnership with Henry McGhie on Mobilising Museums for Climate Action generated a lot of interest from UK and international participants</li> <li>- remote student placements</li> <li>- continued sector stakeholder meetings</li> <li>- connected UK sector professionals working to support Ukraine with colleagues across Europe</li> <li>- in partnership with UK museums and organisations, supported by ALIPH Foundation, helped coordinate a shipment of packing crates, packing materials, conservation materials and equipment to Ukraine</li> <li>- commissioned six articles from Viktor Sobijanskyi, a Ukrainian culture manager, which are <a href="#">available to read</a> on the <a href="#">ICOM UK website</a></li> </ul> <p><u>Forward Strategy</u></p> <ul style="list-style-type: none"> <li>- new ICOM Strategic Plan 2022-28 launched in Prague. ICOM UK having an away day in Liverpool in November 2022 to develop an ICOM UK strategic plans that aligns with ICOM's. Carol Ann Scott (former ICOM UK Chair) was very involved in the strategic plan.</li> <li>- continue regular sector stakeholder meetings.</li> <li>- focus on fundraising going forward to build on success of funding for the 2022 Working Internationally Conference and to increase ICOM UK's capacity. We will need more resources to deliver a new strategic plan.</li> </ul>	
---	--	--

	<ul style="list-style-type: none"> <li>- 2023 Working Internationally Conference will focus on Scotland in an international context. CB thanked Jilly Burns and Duncan Dornan for taking this forward.</li> <li>- talking to the Ukrainian Institute in London about organising a series of online events this autumn. At the same time, we acknowledge of a number of global conflicts affecting heritage and culture, and want to shine a spotlight on these too.</li> </ul>	
ICOM UK Committee positions	<ul style="list-style-type: none"> <li>- CB explained no committee positions available at this AGM.</li> <li>- next year three long-serving and valuable members of the ICOM UK committee will reach the end of their terms.</li> <li>- the following positions will be available in 2023: Co-Chair, Head of the Bursary Committee, Treasurer.</li> <li>- there will be at least three ICOM UK committee positions available in 2023. CB encouraged members to consider applying.</li> </ul>	ICOM UK committee positions and role descriptions to be advertised well in advance of 2023 ICOM UK AGM (expected to take place June 2023 TBC).
Treasurer's Report	<ul style="list-style-type: none"> <li>- Duncan Dornan (DD) reported a good financial position despite the impact of the Covid pandemic.</li> <li>- DD thanked DA for managing expenditure and the budget to maintain the good financial position.</li> <li>- sufficient reserves that ICOM UK has not needed to dip into.</li> </ul> <p>2020-21 Statement of Accounts accepted.  Moved: Catherine McDermott  Seconded: Mimi Waitzman</p> <p>Auditors (Counterculture LLP):  Question from a member: is this the only auditor proposed? DD explained ICOM UK has been working with Counterculture LLP for the last couple of years after a tender process. Counterculture LLP specialise in working with charities and non-profit organisations, so understand ICOM UK's work much better than the previous auditors. Agreed that a tender process is necessary at regular intervals but at the moment, ICOM UK has just established a</p>	

	<p>relationship with Counterculture LLP so a tender review is not due just yet.</p> <p>Moved: Stephen Stead</p> <p>Seconded: Nigel Sadler</p>	
Membership Update	<ul style="list-style-type: none"> <li>- DA noted membership has returned to pre-Covid levels for most categories and ICOM UK is in the position to continue growing membership with ICOM and ICOM UK strategic plans rolling out over the coming year.</li> <li>- Louise Bevan is now ICOM UK Membership Manager and sent apologies for not being here today.</li> </ul>	
Bursaries Update	<ul style="list-style-type: none"> <li>- Nigel Sadler (NS) highlighted that the bursary report covered 2020-21 financial year (Oct 2020 – Sept 2021) so this was during the Covid pandemic.</li> <li>- usually award £5,000 in bursaries per year. In 2020-21 awarded two bursaries but both conferences cancelled, so bursary funds not spend.</li> <li>- ICOM UK would usually carry over unspent bursary funds to the next financial year. In this case, because of the dip in membership income in the 2021 membership year, ICOM UK decided not to carry over the unspent funds into 2021-22.</li> <li>- hoping to report a successful 2021-22 bursary year at the 2023 AGM.</li> </ul>	
Draft ICOM UK CIO Constitution + Change to CIO (Association Model)	<ul style="list-style-type: none"> <li>- ICOM UK membership approved in 2019 that ICOM UK would convert to a Charitable Incorporated Organisation (Association Model) with the Charity Commission.</li> <li>- preparation work has now been finalised after delays caused by the Covid pandemic.</li> <li>- Question re: draft constitution document: member asked if language can be more inclusive, e.g. she/he/they.</li> <li>- ICOM UK agreed to update the draft constitution before submitting it to the Charity Commission for approval.</li> <li>- DA explained we have tried to stick to the Charity Commission template constitution to make the application as smooth as possible. Small changes are not a problem but significant</li> </ul>	

	<p>changes to clauses may not be accepted or questioned by the Charity Commission.</p> <p>Vote to accept the new Constitution and apply to the Charity Commission to convert ICOM UK (Company Number: 01683625 / Charity Number: 326410) to a CIO (Association Model):  Yes (for): 38  No (against): 0</p>	
<p>General questions from members</p>	<p>Q. Vassiliki – what does ICOM UK not have an Instagram account?  A. Arran Rees (AR) – IG is a visual platform and ICOM UK does not generate any images or visual materials itself, so felt like ICOM UK couldn't contribute to the platform in the right way. This is the reason ICOM UK focusses on Twitter and added Facebook (FB) in recent years. FB page (managed by Claire Messenger) has enable ICOM UK to build an international network on this platform.</p> <p>Q. Aija – commented that IG is more popular with a younger generation. Could ICOM UK experiment with IG? Not financial cost but time/resources cost. Aija volunteered to help with social media.  A. AR – responded that ICOM UK is open to experimenting and marketing/social media will be discussed at the away day in November.  A. CMcD – FB is the favoured platform in Africa and many parts of the world.</p> <p>Q. Shahnila – are there any ethnic minorities or people of colour in the ICOM UK committee or membership? Is ICOM UK for everybody?  A. CB – emphatically yes, ICOM UK is for everyone and thanked Shahnila for being here and being a member. ICOM is a global organisation and on the face of it ICOM UK might seem to be white, male, senior staff. ICOM UK has many young members, students and emerging professionals are encouraged to join. Globally ICOM is very diverse and increasing diversity is a priority for ICOM UK and ICOM. It's part of the new strategic plan. ICOM criticised in the past for being too</p>	

	<p>European in focus but that has definitely changed. CB encourage Shahnila and all members to consider applying for one of the committee positions next year to increase the diversity of the committee.</p> <p>A. ICOM UK committee members and ICOM members commented in the chat to highlight the diversity of ICOM and ICOM UK.</p> <p>A. Shahnila – thanked CB and will consider applying as they are keen to drive forward the diversity strategy and agenda and increasing membership, especially for women of colour, and to make the organisation and membership more inclusive. People relate to people that they see like themselves, so diversity is important.</p> <p>Q. Christiana – observed that ICOM has lots of different social media channels, as well as NCs and ICs. Does ICOM provide general advice for social media and how is ICOM UK engaging with the different ICOM, NC, IC social media accounts?</p> <p>A. AR – commented in the chat that there is a group of people responsible for social media across different branches of ICOM. We often share. There is a central ICOM communication strategy and I think there is more we can do as part of our strategy planning.</p> <p>A. CB – noted that members can join ICs (1 x voting and 3 x non-voting) when they join ICOM UK. ICs have their own events and social media channels.</p> <p>Q. Naomi – encouraged members to join an IC because many are active and you can get involved.</p> <p>A. CB – posted link to list of ICOM ICs and encouraged everyone to join at least one <a href="https://icom.museum/en/about-us/committees/">https://icom.museum/en/about-us/committees/</a> Members can also update their choices by logging into their members space on the ICOM website.</p>	
--	--	--

	<p>Q. Vassiliki – has ICOM UK been in touch with academic institutions about membership and how to get involved?</p> <p>A. CB – ICOM UK has a student and emerging professionals’ representative (Robert) who has done a lot of work in the last year to engage students and academic members through online events. ICOM UK is always keen to encourage students on relevant course to join. DA said that ICOM UK write to relevant course leaders at the start of the academic year, and once membership is open for applications, to promote ICOM membership. DA noted that not every academic course makes a student eligible for membership.</p> <p>CB thanked each member of the ICOM UK committee for their contribution and support, and also ICOM UK Executive Director and Membership Manager.</p> <p><b>END OF AGM</b></p>	
--	---	--

DRAFT